

MINUTES OF THE PUBLIC BOARD MEETING
HELD MONDAY, SEPTEMBER 19, 2011 AT 7:00 P.M.
141 PARK STREET, MONTCLAIR, NEW JERSEY

A. RESOLUTION FOR EXECUTIVE SESSION

At 7:00 p.m. *Ms. Larson* moved the following resolution:

WHEREAS, pursuant to N.J.S.A.10:4-12(b), the Montclair Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A.10:4-12(B) (1) – (9);

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education shall forthwith enter into closed session to discuss the following matters concerning: personnel report and out of district placements.

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Seconded by *Ms. Coke* and approved by a vote of 7-0.

B. EXECUTIVE SESSION

C. RETURN TO OPEN SESSION

D. STATEMENTS

The meeting opened at 7:35 p.m.

Let the minutes reflect that adequate notice of this meeting has been approved in the following manner:

1. On Thursday, May 19, 2011 notice of this meeting was faxed to the Montclair Times, the Herald News and the Star-Ledger. The time, date and location of this meeting were accurately set forth therein.
2. On this same date a copy of said notice was filed with the Township Clerk and was posted at the public bulletin board in the first floor main hall of the Board of Education building, 22 Valley Road.
3. Copies have also been mailed to all persons who have requested same at no cost.

“Please be advised that this meeting is considered a public meeting under the law and may be taped, broadcasted, used or reproduced in ways and in mediums beyond the control of the Board of Education. Individual statements and opinions expressed are solely those of the speakers and do not necessarily represent the Montclair Board of Education.

Please keep in mind that if you directly disclose personally identifiable information or personally sensitive data regarding yourself or others during this public meeting, this information may be collected and used by others. Accordingly, the Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Speakers should therefore carefully evaluate their statements for individual consequences under the law, and should obtain any appropriate professional advice prior to speaking.”

E. THE PLEDGE OF THE ALLEGIANCE

The Pledge of Allegiance occurred at 7:40p.m.

F. ROLL CALL

	PRESENT	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>
Tanya Coke	<u> x </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>
Norman Rosenblum	<u> x </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>
Staff Members	<u> 25 </u>	
Members of the Public	<u> 75 </u>	
Members of the Press	<u> 1 </u>	

G. MINUTES

Ms. Larson moved to approve the following minutes:

1. Year-end Public Board Meeting held on Monday, June 20, 2011
2. Special Public Board meeting held on Wednesday, June 22, 2011
3. Special Public Board Meeting held on Tuesday, July, 19, 2011
4. Executive Session Board Meeting held on Monday, September 12, 2011

Seconded by *Dr. Allen-McMillan* and approved by a vote of 7 with 0 abstentions.

H. SUPERINTENDENT'S REPORT

Dr. Alvarez stated that the district is off to a good start and a new beginning this year and spoke about the following topic:

- Academic Achievement
- MHS Re-registration
- Student Enrollment
- Kirwan—Year Two
- Anti-bullying Policy
- Teachers College Reading and Writing Program
- Tri-State Consortium
- AmeriCorps
- Mandarin at MHS
- New Food Service Management
- New Transportation Coordinator
- Family Night

Dr. Alvarez spoke about the following programs implemented during this summer:

- Middle School Credit Recovery
- World Literature Credit Recovery
- HSPA Prep
- Parent Leadership

Dr. Alvarez spoke about the Chinese delegation of 31 students sponsored by Yunnan University that visited the district during the summer. He mentioned that the administrative team had a wonderful retreat where they were able to assess the direction of the district this upcoming year.

Dr. Alvarez acknowledged that Mt. Hebron and Montclair High School has been selected to present at the National Network for Educational Renewal Conference. Bradford and Nishuane School's were selected by Johns Hopkins University as one of the three of the best practice schools across the country as part of the School Action Team for Partnership program instituted last year. He added that Bradford School was selected as the project school for the Teachers' College Reading and Writing Program and this is a terrific honor. He also stated that Watchung School was 1 of 125 schools nationally and 1 of 6 public schools in New Jersey selected as a Blue Ribbon school by the U.S. Department of Education.

Dr. Alvarez spoke about the article regarding student Justin Canha and the work of Kate Staton-Paule that are making a huge difference for students who have autism and are transitioning into adulthood.

Dr. Alvarez announced that they are in the middle of the search for a principal at Edgemont School and interviewing for the Assistant Superintendent for Instruction position.

Dr. Alvarez thanked the Mayor for joining him in the tour around the school on the first day of school.

1. Staff Recognition

Dr. Felice Harrison presented a slide presentation honoring teachers in the district.

2. Introduction of New District Administrators

Dr. Alvarez introduced Jill Sack as the new Principal at Renaissance, Samantha Morra as the new Assistant Principal at Mt. Hebron, and Mr. Damen Cooper as Assistant Principal at Montclair High School.

3. Respect Campaign

Mr. Putrino presented information about the Respecting Every Single Person in Educating Classroom Teams (RESPECT) project.

4. MFEE Funding Presentation

Lois Whipple, Executive Director of the Montclair Fund for Excellence spoke about some of the school based programs the MFEE was involved in within the district last year and about the grant proposals and funding they have given to the district.

Robin Schlaeger, Associate Director spoke about some of the projects the MFEE are sponsoring within the Montclair High School.

Margaret Whittsett introduced Will Adkins as the new president of the Montclair Board of Education.

I. BOARD OF EDUCATION REPORTS

1. The Board had the first reading of the following policies:

- a. P-1250 Visitors
- b. P-2240 Research, Evaluation and Planning
- c. P-3220/3230 State Funds; Federal Funds
- d. P-3516 Safety
- e. P-3542/3542.1 Food Service/Wellness/Nutrition
- f. P-3570 District Records and Reports
- g. P-3570.1 Email and other Electronic Communications
- h. P-3610 Internal Business Controls
- i. P-4111 Recruitment, Selection and Hiring –Certified Personnel
- j. P-4112.8/4212.8 Nepotism-Certified and Non-Certified Staff
- k. P-4116 Evaluation
- l. P-4133 Travel Expenses – Certified Staff
- m. P-5111 Admission
- n. P-5127 Commencement Activities

2. The Board had the first reading of the following bylaws:

- a. B-9111 Qualifications
- b. B-9126 Board Attorney

3. Committee Reports

- a. Budget Committee

None.

- b. Communications Committee

Ms. Coke spoke about the article in the paper regarding special education highlighted the district on many levels. She thanked Linda Mithaug, Director of Pupil Service and that staff at Central Office and staff throughout the district for their hard work in providing for special needs students.

- c. Curriculum Committee

Dr. Allen-McMillan spoke about summer programs held during the summer as well as the staff technology summer workshop in which enrollment had increased this summer. She spoke about the administrative retreat being successful and the Department of Instruction and the Teacher's College Reading and Writing program. She also spoke about DOI's efforts to revise elementary school report cards to be accessed electronically. She added that the Parent Outreach program was a great success.

- d. Facilities and Enrollment Advisory Committee

None.

- e. Personnel Committee

None.

- f. Special Needs Committee

None.

J. COMMENTS

1. PTA

Beth Wolensky, Co-President of PTA Council stated that she is looking forward to working with Central Office staff. She updated the Board on the PTA's involvement in the schools this school year.

2. MEA

Gayle Juanita Shepherd, the new President of the Montclair Education Association spoke about the goals of the MEA

K. COMMENTS FROM THE PUBLIC – AGENDA ITEMS

The Board allowed time for the public to comment on agenda items.

L. GENERAL RESOLUTIONS

1. Resolution re: Adoption of Board Policy 5512-Harassment, Intimidation, and Bullying

Ms. Larson moved to approve the following resolution:

WHEREAS, Board of Education policy requires two readings before policies are adopted, and

WHEREAS, the State of New Jersey mandated this policy to be effective September 1, 2011 and

WHEREAS, the Board of Education did not have a meeting prior to September 1, 2011

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education waives its' policy requiring two readings prior to adoption and adopts the Board Policy 5512 – Harassment, intimidation, and bullying.

Seconded by *Mr. Rosenblum* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Tanya Coke	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Norman Rosenblum	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

2. Resolution re: Participation in the Mature Worker Program (MWP)

Ms. Coke moved to approve the following resolution:

WHEREAS, it is the Board of Education's desire to provide support for life-long learning and career development for NJ residents; and

WHEREAS, the Urban League of Essex County (ULEC) is participating as hosts in a mature worker training program through the Department of Labor, and

WHEREAS, the district of Montclair has a desire to participate in this useful and cost free initiative, therefore

BE IT RESOLVED that the Montclair Board of Education approves the attached training agreement to submit an application for acceptance into this program.

Seconded by *Mrs. Kulwin* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Tanya Coke	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Norman Rosenblum	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

3. Resolution re: Criminal Background Checks for Board Members

Mrs. Kulwin moved to approve the following resolution:

WHEREAS, Assembly Bill 444, signed into law on May 26, 2011, disqualifies members of boards of education or member of charter school boards of trustees from serving in office if they have been convicted of certain crimes; and

WHEREASE, Members of the Montclair Board of Education devote significant time and substantial effort to the governance of the district's public schools; and State law (N.J.S.A. 18A:12-4) prohibits the compensation of local board of education members; and

WHEREAS, Assembly Bill 444 permits local boards of education to reimburse individual members for the cost of criminal history background investigations; So, therefore be it

RESOLVED, that Montclair Board of Education authorizes the reimbursement of individual members for the cost of the criminal history record check, including all costs for administering and processing the check.

Seconded by *Ms. Larson* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Tanya Coke	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Norman Rosenblum	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

4. Resolution re: Approval of School Field Trips

Mrs. Kulwin moved to approve the following resolution:

WHEREAS, The new jersey department of education accountability regulations require approval of all school related field trips by the board of education and,

WHEREAS, the field trip must be directly related to instruction and class work,

NOW, THEREFORE, BE IT RESOLVED that the following field trips are approved:

SCHOOL FIELD TRIPS						
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
Sept. 13 – 15, 2011	MHS	12	Doshi	Camp Bernie, Murray, NJ	\$25.00	Educate the Peer Leaders in the tools necessary to reach out to 9 th graders and facilitate groups.

BE IT FINALLY RESOLVED that the field trips are approved in accordance with the New Jersey Department of education accountability regulations.

Seconded by *Mr. Rosenblum* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Tanya Coke	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Norman Rosenblum	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

M. BUSINESS

1. Appointments

Resolution re: Appointment of Athletic Doctor and Volunteer Consultant

Dr. Allen-McMillan moved to approve the following resolution:

BE IT RESOLVED that Dr. Dean Fillion is hereby appointed as the doctor that covers all home varsity football games as required by rules established by the Super Essex Conference at a rate of \$250/game, and

BE IT RESOLVED, that Thomas Bottiglieri, D.O., is hereby appointed as Volunteer Consultant to the athletic trainers at Montclair High School.

Seconded by *Mrs. Kulwin* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Tanya Coke	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Norman Rosenblum	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

2. Resolution re: Monthly Budget Reports and Bills and Claims

Ms. Larson moved to approve the following resolution:

RESOLVED that pursuant to N.J.A.C.6A:23-2.11³, the Montclair Board of Education certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23-2.11(a), and that pursuant to N.J.A.C.6A:23-2.11(c)⁴, after review of the board secretary's monthly financial reports, in the minutes of the Board each month, the Montclair Board of Education certifies that no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.11(b), and

BE IT FURTHER RESOLVED that the Montclair Board of Education approves the attached Bills and Claims for the month of July, 2011 in the amount of \$1,744,772.96, for the month of August, 2011 in the amount of \$3,195,371.45, for the month of September, 2011 in the amount of \$2,395,114.71, Supplemental Bills and Claims lists for the month of June, 2011 in the combined total amount of \$5,394,220.94, the attached Appropriation Adjustments for the month of June, 2011 in the amount of -\$2,237.38, for the month of July, 2011 in the amount of \$333,790.67 and for the month of August, 2011 in the amount of \$24,760.83

BE IT FURTHER RESOLVED that the Montclair Board of Education does hereby approve the request for tax levy from the Township of Montclair for the month of July, 2011 in the amount of \$3,000,000.00, for the month of August, 2011 in the amount of \$6,000,000.00 and for the month of September, 2011 in the amount of \$8,500,000.00.

BE IT FINALLY RESOLVED that the Montclair Board of Education acknowledges Receipts of the attached Budget Reports for the months of June, July and August, 2011, the Secretary's Report for the months of June, July and August, 2011 and the Treasurer's Report for the months of May and June.

Seconded by *Mrs. Wilson* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Tanya Coke	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Norman Rosenblum	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

3. Resolutions

Mrs. Wilson moved to approve the following resolutions:

- a. Resolution re: Addendum to Contract for Services Under Chapters 192/193, P.L. 1977-School Year 2011-2012

WHEREAS, the Montclair Board of Education has authorized the renewal of this service contract pursuant to Chapters 192 and 193, Laws of 1977, and

WHEREAS, the Commission Direct Services Project will provide these services through a means of delivery identical to that provided by the Commission in the past, and

WHEREAS, on April 11, 2011, the Montclair Board of Education approved a contractual agreement with the Board of Directors of the Essex Regional Educational Services Commission for the purpose of

authorizing the Board of Directors of ERESA to provide the auxiliary services from September 1, 2011, to June 30, 2012, to students who attend non-public schools in Montclair, New Jersey, in accordance with N.J.S.A. 18A:46A-1 et seq, (Public Laws of 1977, Chapters 192 and 193), and

WHEREAS, the Essex Regional Services Commission is now required to submit an addendum to participating Boards of Education for their approval,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the attached Addendum and Schedule A.

- b. Resolution re: Approval of Submission of the FY2012 Carl D. Perkins Application in the amount of \$36,147

WHEREAS, the State Department of Education requires Boards of Education to approve application of submission of Carl D. Perkins Vocational Program funds as per attached,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the submission of the FY2012 Carl D. Perkins Vocational Program.

- c. Resolution re: Approval of Submission of the No Child Left Behind Amendment Application for FY 2011

WHEREAS, the State Department of Education requires Boards of Education to approve application of submission of No Child Left Behind Amendment Application,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the submission of the attached No Child Left Behind Amendment Application for FY2011.

- d. Resolution re: Authorizing Chartwells to Hire Food Service Workers Under Emergent Hiring Procedures

WHEREAS, Chartwells was awarded a contract for the food service program for the 2011-2012 school year, and

WHEREAS, Chartwells is hiring all of the food service workers previously employed by Aramark, and

WHEREAS, Aramark's documentation for fingerprinting has been destroyed, and all food service workers are scheduled for new fingerprinting,

NOW, THEREFORE, BE IT RESOLVED the Montclair Board of Education approves Chartwells to hire the following employees under emergent hiring procedures:

Cleofa Altieri

Marquita Lauriano

Michelina Altieri	Jameerah Lawrence
Axcelle Banks	Brenda Leftwich
Lincoln Berlin	Marie Marable
Betzaida Betancourt	Geraldine Matthews
Denise Bonner	Nathaniel McClain
Annunziata Competiello	Monique Merritt
Nicolino Competiello	April Morrison
Maria Ditrani	Geovanna Pastoriza
Jasmin Farren	Kimberly Pierce
Stacey Gibbs	Jimmy Quinones
Victoria Gomez	Michela Rauseo
Srykeetera Green	Shantish Seabrooks
Meaghan Harlan	Aviance Smith
Darcelle Harris	Althea Taliaferro
Annie Hill	Brenda Welch
Tanisha Holman	Yasmeen Williams
Lynda Jones	

- e. Resolution re: Revised Approval of Banks as Board Depositories for Student Activity Accounts and Designation of Signatories

WHEREAS, New Jersey Statutes requires that the Board of Education approve the Board depositories and signatories,

NOW, THEREFORE, BE IT RESOLVED that the Board approves the banks on the attached list as depositories for the School Internal Accounts and that the authorized personnel are empowered to execute transactions as per Attachment A,

BE IT FINALLY RESOLVED that the Secretary be authorized to furnish the necessary signatures, complete and forward the appropriate documentation required by the Board depositories in order to execute transactions with the aforementioned depository, effective immediately and until the next reorganizational meeting of the Board.

f. Resolution re: Approval of Conference and Travel Expenses

WHEREAS, New Jersey Administrative Code N.J.A.C. 23B and Board of Education policy require approval of the Board of Education prior to expending Board of Education funds for travel and related expenses, and

WHEREAS, the travel must be directly related to the employee's or Board member's current responsibilities,

NOW, THEREFORE, BE IT RESOLVED that the following Board members and employees are approved for travel-related reimbursements for an amount up to the estimated cost indicated:

CONFERENCE AND TRAVEL EXPENSES						
<u>CONFERENCE</u>	<u>DATE</u>	<u>BOARD MEMBER/ EMPLOYEE</u>	<u>SCHOOL DEPT.</u>	<u>ESTIMATED COST</u>	<u>EDUCATIONAL PURPOSE</u>	<u>LOCATION</u>
Governance III	01/2012	Deborah Wilson	Board Member	\$50.00	Required board member training	Web-Based
NJSCA 14 th Annual Bowling Coaches Clinic	10/5/11	Ken Schnitzer	MHS	\$70.00	Clinic and conference for high school bowling coaches in New Jersey	North Brunswick, NJ
NJASBO- Professional Development Program	2011-2012 School Year	Dana Sullivan Andrea DelGuercio	Bus. Bus.	\$650.00	Discount Purchase for 10 workshops which may be attended by Business Administrator and Assistant Business Administrator	New Jersey
AP French Language and Culture- Creating Integrated performance Assessments	8/30/11- 9/1/11	Gaëlle Cahayla	MHS	\$120.00	This workshop will help to develop better assessments aligned with the new AP French language and culture curriculum.	Online Workshop
NACAC 67 th Annual	9/22/11- 9/24/11	Nedra A. Clark	MHS Guidance	\$576.00	Training will focus on admission essentials	New Orleans, LA

National Conference					and current topics in admissions with a focus on workshops, meetings, social networking, and webinars.	
21 st Century Skills in the Classroom	10/10/11	Edith Gutierrez-Hawbaker	Bradford	\$95.00	This conference will focus the direction of teaching in the classroom that reinforces New Jersey's commitment to providing K-12 instruction based on the 4 c's.	Ewing, NJ
Star -12 Membership	2011-2012 School Year	Nina DeRosa Sonya Rold	C.O. Bus.	\$199.00 \$199.00	The cost of this workshop covers unlimited workshops for one year.	
Business Writing and Grammar and Proofreading	2011-2012 School Year	Nina DeRosa Sonya Rold	C.O. Bus.	\$30.00 \$30.00	Directly relates to secretarial positions	New York, NY
FaceBook Marketing	11/2/11	Sonya Rold Nina DeRosa	Bus. C.O.	\$30.00 \$30.00	To learn to create a Facebook presence for an organization but also how to use the key marketing tools in any public relations or communications situation.	New York, NY
Email and Business Writing Workshop	11/28/11	Sonya Rold	Bus.	\$50.00	Review and brush – up of proper e-mail and business writing.	New York, NY
St Marks's Methodist Church	9/11/11	Frank Alvarez Felice Harrison Clarence Hoover Linda Mithaug Sylvia Bryant Naomi Kirkman Barbara Weller	C.O. C.O. C.O. C.O. Bull. Brad. Bull.	\$15.00 \$15.00 \$15.00 \$15.00 \$15.00 \$15.00 \$15.00	Community Breakfast for Education Sunday	Montclair, NJ

		Jeanne Pryor Cenithia Bilal James Earle Anthony Grosso Guy Whitlock Jill McLaughlin Joseph Putrino Jill Sack Peter Turnamian	Edge. Glen. MHS Hill. Mt. Heb. Nish. N.E. Ren. Watc.	\$15.00 \$15.00 \$15.00 \$15.00 \$15.00 \$15.00 \$15.00 \$15.00		
ACTFL	11/16/11- 11/20/11	Lucy Lee Vicky Cheng	FLAP Grant	\$994.40 \$1,693.75	FLAP grant consultant with Montclair Chinese language teachers on the teaching of Chinese.	Denver, CO
National Education Conference	2/16/11- 2/20/12	Frank Alvarez	C.O.	\$2,727.62	Keeping the district abreast of national education news, changes and mandates. Networking summit.	Houston, TX
NNER Conference	10/20/11 ~ 10/22/11	James Earle Guy Whitlock	MHS Mt. Heb.	\$895.00 \$973.00	Presenting about small learning communities.	Hartford, CT
Fall Public Relations Forum	9/27/11	Leslie Larson Robin Kulwin	Board Members	\$100.00 \$100.00	Workshop covers communication skills between Board members and the public.	Bergen County Community College
Review of the Local Public and Public School Contract Laws	10/7/11	Dana Sullivan Andrea DelGuercio	Bus. Bus.	\$99.00 \$99.00	Update on legal issues regarding purchasing public bidding and contracts	New Brunswick, NJ

BE IT FINALLY RESOLVED that reimbursement will be made for expenses that are in accordance with Board of Education policy and for which original receipts are submitted to the Business Office.

Seconded by *Mr. Rosenblum* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	_____x_____	_____	_____	_____

Tanya Coke	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Norman Rosenblum	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

4. Contract Awards

Ms. Larson moved to approve the following resolutions:

- a. Resolution re: Award of Contract for Professional Services-Nursing services 2011-2012 School Year

WHEREAS, N.J.S.A. 18A:18A-5 states in part "Any purchase, contract or agreement...may be made, negotiated or awarded by the Board of Education by resolution at a public meeting without public advertising for bids...", and

WHEREAS, the nature of these contract awards generally relate to the provision of professional services, and

WHEREAS, the Montclair Board of Education is in need of professional services for nursing services for an in-district special education student,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education, after careful study and due deliberation, does hereby appoint the firm of Loving Care Agency, Inc., for a period effective July 1, 2011, through June 30, 2012, at the rates on the attached contract at the estimated annual cost of \$90,530.00, and

BE IT FINALLY RESOLVED that the School Business Administrator shall be authorized to issue a contract to Loving Care Agency, Inc.

- b. Resolution re: Award of Contract for Transportation Routes for 2011-2012 School Year

Topic: New Jersey Statutes 18A:39-3 requires that transportation contracts anticipated to be in excess of \$17,200 be awarded after advertisement and receipt of sealed bids and provides for the annual extension of contracts entered into through competitive bidding when the increase in the original contractual amount does not exceed the rise in the Consumer Price Index (CPI) for that school year.

Background Information: In accordance with Public School Contract Law, specifications were prepared, advertised and sealed bids received on August 23, 2011, for Transportation Routes for the 2011-2012 school year. Ten (10) companies requested copies of the bid and six (6) bids were received. Results of the bids are shown on the attached.

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education awards contracts for the contract period from September 1, 2011, through June 30, 2012, as follows:

Eagle Rock Bus Company	Route 150	37,057.50
Eagle Rock Bus Company	Route 151	37,183.77
Station Wagon Service	Route 152	17,385.00
Jordan Bus Service	Route 900	19,571.85
Station Wagon Service	Route REN1	17,385.00
Jordan Bus Service	Route NWK1	15,480.00

- c. Resolution re: Award of Contract to First Student for Athletic Runs for 2011-2012 School Year

Topic: New Jersey Statutes 18A:39-3 requires that transportation contracts anticipated to be in excess of \$17,200 be awarded after advertisement and receipt of sealed bids and provides for the annual extension of contracts entered into through competitive bidding when the increase in the original contractual amount does not exceed the rise in the Consumer Price Index (CPI) for that school year.

Background Information: In accordance with Public School Contract Law, specifications were prepared, advertised and sealed bids received on August 23, 2011, for Athletic Runs for the 2011-2012 school year. Ten (10) companies requested copies of the bid and two (2) bids were received. Results of the bids are shown on Attachment A.

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education awards a contract to First Student, Inc. for Athletic Runs at the rates listed on the attached bid tabulation for the contract period from September 1, 2011, through June 30, 2012 in the total estimated amount of \$150,000.00.

- d. Award of Contract for Exterior Concrete Steps and Walk Replacement and Repairs at Various Schools

Topic: Supplies, equipment and services anticipated to be in excess of \$36,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared for the Board of Education by Richard Rigolo, Architect for the Montclair Board of Education, advertised, and sealed bids received on August 2, 2011, for Exterior Concrete Step & Walk Replacement & Repairs at Various Schools. Fifteen (15) companies received copies of the bid and nine (9) bids were received (see attached).

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education accepts the recommendation of the Board's Architect, Richard Rigolo, AIA, and awards a contract for Exterior Concrete Step & Walk Replacement & Repairs at Various Schools to Drill Construction

Company, Inc., 80 Main Street, Suite 570, West Orange, New Jersey, 07052, in the total amount of \$67,150.00 (base bid of \$66,900 plus Alternate #1 for \$250).

- e. Resolution re: Award of Contract for Occupational and Physical Therapy Services, 2011-2012 School Year

WHEREAS, N.J.S.A. 18A-18A-5(B) authorizes the awarding of a contract to other governmental agencies without benefit of advertising and bidding, and

WHEREAS, the Essex Regional Educational Services Commission has provided occupational and physical therapy services and has offered these same services for the 2011-2012 school year at the hourly rate of \$97.00 for the following services: assessment services, consulting services and treatment services,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education award a contract to the Essex Regional Educational Services Commission for occupational and physical therapy services and

BE IT FINALLY RESOLVED that the Board President and the Board Secretary be authorized to issue a purchase order and execute the contract effective July 1, 2011, through June 30, 2012.

- f. Renewal of Contract for Special Education Consulting Services 2011-2012 School Year

Topic: New Jersey Statutes 18A:18A-4 require that supplies, equipment and services anticipated to be in excess of \$36,000 be awarded after advertisement and receipt of sealed bids.

Background Information: In accordance with Public School Contract Law, specifications were prepared, advertised and proposals were received by the Montclair Board of Education on October 7, 2009. The contract was awarded to District Management Council, 7 Harcourt Street, Boston, Massachusetts, 02116, in the total amount of \$200,000 for the 2009-2010 school year and renewed for the 2010-2011 school year.

Superintendent's Recommendations: Since the District Management Council satisfactorily met the contract requirements in the previous school years, it is my recommendation that the Montclair Board of Education renews the contract with District Management Council for \$125,000 for the 2011-2012 school year as per the attached letter of agreement.

- g. Resolution re: Revised Award of Contract for Maintenance and Repair Work Various Trades, Time and Material

Topic: School supplies are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with the provisions of N.J.S. 18A:18A-4, specifications were developed for maintenance and repair work, various trades, time and material basis by the firm of Educational Data Services, Inc. for the Educational Cooperative Pricing System. Sealed, competitive public bids for maintenance and repair work various trades, times and material were advertised and

subsequently received by the Educational Services Commission of Morris County, host for Mocescom (Morris County) Cooperative School District Bids (North Group), Essex/Hudson/Passaic Cooperative School District Bids (North Group), West/Central Cooperative School District Bids (South Group), Southern Cooperative School District Bids (South Group), and Bergen Cooperative School District Bids (North Group). Educational Data analyzed the results of the bids and recommends a contract award as shown on the attachment.

Superintendent's Recommendations: In accordance with the recommendations of the firm of Educational Data Services, I recommend that the Montclair Board of Education award a contract to the low bidders as per the attached for period April 1, 2011, through March 31, 2012.

Seconded by *Mrs. Kulwin* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Tanya Coke	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Norman Rosenblum	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

5. Change Orders

Dr. Allen-McMillan moved to approve the following resolution:

- a. Resolution re: Change Order #1 for Central Plant Boiler Installation

Topic: Supplies, equipment and service anticipated to be in excess of \$36,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S.18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared, advertised, and sealed bids received on June 8, 2011, for Central Plant Boiler Installation. The contract was awarded to Pennetta Industrial Automation, 428 Hoboken Avenue, Jersey City, New Jersey, 07306, in the total amount of \$197,400.00.

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education approves change order #1 for \$2,100.00 as follows:

Remove existing remaining boiler #3 breeching that was not removed by asbestos contractor. This needs to be removed to complete the tie-in of new boiler breeching. \$2,100.00

Total Amount of this change order:	\$2,100.00
---	-------------------

- b. Resolution re: Approval of Change Order #1 for Gymnasium Roof Replacement at the High School

Topic: Supplies, equipment and services anticipated to be in excess of \$36,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared for the Board of Education by Richard Rigolo, Architect for the Montclair Board of Education, advertised, and sealed bids received on April 6, 2011, for Gymnasium Roof Replacement at the High School. The contract was awarded to Eastgate Construction Company, Inc., 1218 Stewart Avenue, Ocean, New Jersey, 07712, in the total amount of \$181,000.00.

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education approves change order #1 for \$2,500 as follows:

As required by field conditions:

Unclog fan room roof drain, per contractor's quote dated 6/30/11	\$700.00
Replace broken roof scuttle hatch at fan room per contractor's quote dated 6/30/11	<u>\$1,800.00</u>
Total Amount of this Change Order:	\$2,500.00

- c. Resolution re: Change Order #2 for Gymnasium Roof Replacement at the High School

Topic: Supplies, equipment and services anticipated to be in excess of \$36,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared for the Board of Education by Richard Rigolo, Architect for the Montclair Board of Education, advertised, and sealed bids received on April 6, 2011, for Gymnasium Roof Replacement at the High School. The contract was awarded to Eastgate Construction Company, Inc., 1218 Stewart Avenue, Ocean, New Jersey, 07712, in the total amount of \$181,000.00.

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education approves change order #2 for \$5,650.00 as follows:

As required by field conditions:

Reimbursement for pipe cleaning work by Public Sewer to remove broken roof drain strainer and broken pipe snake lodged in pipe:	\$5,650.00
---	------------

Total Amount of this change order:	\$5,650.00
---	-------------------

d. Resolution re: Change Order #1 Masonry Restoration and Waterproofing and at Rand School

Topic: Supplies, equipment and services anticipated to be in excess of \$36,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared for the Board of Education by Richard Rigolo, Architect for the Montclair Board of Education, advertised, and sealed bids received on May 19, 2011, for Masonry Restoration & Waterproofing at Rand School. The contract was awarded to Michael J. Malpere Co., Inc., PO Box 187, Cranford, New Jersey, 07016, in the total amount of \$161,155.00 (\$158,155.00 base bid plus Alt. 1 for \$3,000.00).

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education approves change order #1 in the credit amount of \$6,400.00 as follows:

The Contract is changed as follows:

Allowance: 100 Modillions	
Actually installed: 60 Modillions	
Credit: 40 Modillions	
Unit price per bid: \$160.00 each	
Credit for forty (40) Modillions not installed:	(\$6,400.00)

Total Amount of this change order:	(\$6,400.00)
---	---------------------

e. Resolution re: Approval of Change Order #1 for Spray Acoustic Gymnasium Ceilings at the High School

Topic: Supplies, equipment and services anticipated to be in excess of \$36,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared for the Board of Education by Richard Rigolo, Architect for the Montclair Board of Education, advertised, and sealed bids received on June 28, 2011 for Spray Acoustic Gymnasium Ceilings at the High School. The change order was awarded to Drill Construction Company, Inc., 80 Main Street, Suite 570, West Orange, New Jersey, 07052, in the total amount of \$91,000.00.

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education approves change order #1 as follows:

As required by field conditions:

Install wire mesh at underside of roof deck for support of Spray acoustic ceiling.	\$34,120.00
---	-------------

Total Amount of this change order: \$34,120.00

f. Resolution re: Approval of Change Order #1 for Tracking Resurfacing – Woodman Field

Topic: Supplies, equipment and services anticipated to be in excess of \$36,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared for the Board of Education by Richard Rigolo, Architect for the Montclair Board of Education, advertised, and sealed bids received on May 19, 2011, for Track Resurfacing at Woodman Field. The contract was awarded to ATT Sports, Inc. 115B Cross Keys Road, Berlin, NJ 08009 in the amount of \$76,026.82.

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education approves change order #1 in the amount of \$15,205.00 for additional track repairs.

Seconded by *Mrs. Kulwin* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	___ x ___	_____	_____	_____
Tanya Coke	___ x ___	_____	_____	_____
Robin Kulwin	___ x ___	_____	_____	_____
Leslie Larson	___ x ___	_____	_____	_____
Shelly Lombard	___ x ___	_____	_____	_____
Norman Rosenblum	___ x ___	_____	_____	_____
Deborah Wilson	___ x ___	_____	_____	_____

6. Resolution re: Approval of the Personnel Report and Addendum

Mrs. Kulwin moved to approve the following resolution:

WHEREAS, the Superintendent has recommended that the Board approves the actions contained in the attached Personnel Report and Addendum.

NOW, THEREFORE, BE IT RESOLVED that the Board approves the Personnel Report and Addendum of September 19, 2011, including the indicated individuals who have been hired under the Emergent Hiring Procedures as required by law. *(Attachment A)*

Seconded by *Ms. Coke* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Tanya Coke	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Norman Rosenblum	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

7. Resolution re: Out-of-District Placements

Ms. Larson moved to approve the following resolutions:

WHEREAS, the Superintendent recommends that the Board approves the actions contained in the attached Out-of-District Placements.

BE IT RESOLVED that the Board approves the actions attached in the Out-of-District Placements of September 19, 2011. *(Attachment B)*

Seconded by *Dr. Allen-McMillan* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Tanya Coke	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Norman Rosenblum	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

N. COMMENTS

1. Members of the Public.

None.

2. Board Members

Ms. Coke stated that she is looking forward to the school year and is planning to attend many back to school nights in the district.

Mrs. Kulwin stated that she attended the Essex County of New Jersey School Boards Association meeting where they discussed the new bullying policy.

Mrs. Wilson welcomed new staff, teachers, and administrators. She stated that she looks forward to working with the MFEE.

Mr. Rosenblum stated that he is excited to be on the Board this year. He highlighted the bullying process and stated that he hope that it would create a change in Montclair. He spoke about the contract negotiations and hope that it could be done in a collaborative way.

Dr. Allen-McMillan stated that she is very excited about the success of the Montclair High School's football team and students. She stated she looks forward to working with fellow board members and the community this year.

Ms. Larson stated that she looks forward to the school year and is really excited about the administration and working with the MEA.

Mrs. Lombard spoke about the group of volunteers who are working on technology and are looking to finish an RFP consultant to take a look at how technology could be delivered differently in the district but is cost effective. She stated that she would like to see the Board invest in education and reinvest cost savings.

O. ADJOURNMENT

At 9:48 p.m. *Mrs. Lombard* moved to adjourn the meeting; seconded by *Ms. Larson* and approved by a vote of 7-0.

Respectfully submitted,

Frank Alvarez
Assistant Board Secretary